



September Opening for All Pupils

Thursday 27th August, 2020

Dear Parents and Carers,

It is one week until we welcome you all back to St. Matthew's. **The first day back for most children is Thursday 3rd September.** Some pupils will have been away for just over five weeks; others will have been away for much longer than that. We finished here on a real high note, with children from all classes attending in the last week and we will be looking to pick up that positivity as we start back.

Of course, we are still dealing with the impacts and restrictions brought on by Covid-19. There will be a few changes to how school is run, so that we can provide a safe working environment for all people that access the site.

Arrival and Departure from School

We are implementing a one-way system and a slightly staggered start and end to the school day. We are asking that only one adult from each family enters the school site at drop off and pick up. All families will be expected to access and leave the school site whilst respecting social distancing. There will be markers on the fence outside school and on the playground to help you with this.

Children will enter through their designated doors and go straight into class. Adults will drop-and-go as promptly as possible. Unfortunately, there will not be any opportunity to have a discussion with staff in the morning or at the end of the day. Please use Class Dojo or contact the school office by telephone if you need to speak to someone.

	Entrance Gate	Exit Gate	Entrance Door	Drop-off between	Collect between
Nursery	Bowdon Street	Bowdon Street	Nursery	9.00 am – 9.15 am	11.50 am
Reception	Bowdon Street	Bulkeley Street	Reception	8.45 am – 9.00 am	3.05 pm – 3.15 pm
Year 1	York Street	Bulkeley Street	Year 1	8.55 am – 9.10 am	3.10 – 3.20 pm
Year 2	York Street	Bulkeley Street	Year 2	8.55 am – 9.10 am	3.10 – 3.20 pm
Year 3	York Street	Bulkeley Street	Community Room	8.55 am – 9.10 am	3.10 – 3.20 pm
Year 4	York Street	Bulkeley Street	KS2 door	8.45 am – 9.00 am	3.05 pm – 3.15 pm
Year 5	York Street	Bulkeley Street	KS2 door	8.45 am – 9.00 am	3.05 pm – 3.15 pm
Year 6	York Street	Bulkeley Street	KS2 door	8.45 am – 9.00 am	3.05 pm – 3.15 pm

For the first two days of term, Reception and Nursery children have been given a staggered start time and different finish times by their class teachers. The above table will apply thereafter. Please contact your child's teacher on Class Dojo if you need a reminder.

If you think that your child will need to access the site at a different time, please contact your class teacher in the first instance and we will plan with you individually.

Latecomers

If you are late, please take your child to the Bowdon Street gate and wait at the signed area. Staff will do their best to get to you as soon as possible to get your child into class, but you must appreciate that we will be spending more time than usual organising the movement of children in and around school so there may be some delay.

Break and Lunch Times

Break times will be staggered to reduce the number of people on the playground at any one time. Lunches will be served in a grab-bag. Reception and Key Stage 1 will eat in the hall on a rota basis. Key Stage 2 will eat in the classroom and have staggered access to the playgrounds. When necessary, we will zone off the playgrounds to avoid groups of children mixing together.

Daily Items to Bring to School

Children are asked to bring only a coat, a healthy snack (if applicable), a water bottle and a packed lunch (if they don't have school dinners) to school. Packed lunches should be in a wipeable non-fabric bag, for example a plastic or paper bag. When it is your child's PE day, we are asking that the children come to school in their PE kit of a plain white t-shirt and dark shorts or joggers. Class teachers will inform you of your child's PE days before they start again in the second week. Children will stay in their PE kit all day, so do not need to bring a uniform to change into.

Book Bags

We will still be giving out reading books and homework. Your child's class teacher will tell you what day you will need to return books and homework.

Social Distancing and Face Coverings

While we do expect all parents and carers to maintain social distancing when on site, it will not be possible to ensure social distancing between pupils in the classroom. Our aim is to minimise the contact between different groups of pupils while the children are at school. Face coverings can be worn and some staff may choose to do so, particularly if they are working closely with a child. If a child is going to wear a mask when coming to school, we ask that it does not have a scary motif such as a skeleton. All parents entering the school building will be required to wear face masks.

Health and Other Information

Please update your contact details via the SIMS Lite app, so that we have up-to-date information should we need to call you. Also, if your child has been shielding, please inform us of the reasons why and we will carry out an individual risk assessment.

Breakfast Club

Breakfast Club will recommence on Monday 7th September. We are asking that bookings are made in advance so that we can adequately plan for it. The booking email address will be shared next week.

The School Office

Entrance to the school office is by pre-arranged appointment only. Please ring 0161 474 7110 or email Emily.comyn@cdatstmatthewsprimary.co.uk to make an appointment or to speak to someone about an issue that you might have.

There will be further information sent out next week. In the meantime, I hope the weather improves for us all so we can enjoy the last few days of the break!

Kind regards,

Mr. S. Murphy